

Arctic Development Expo 2024

# EXHIBITOR PACKAGE

JUNE 10-12  
2024



Thank you for your participation in the Arctic Development Expo 2024. We are looking forward to hosting a fantastic event which includes you as an exhibitor in our engaging arena displays. Please read this important document as it outlines the basic information you will need to prepare for a successful experience here with us at the Arctic Development Expo.

# IMPORTANT DATES



## REGISTRATION & SET-UP

Sunday June 9, 2:00 pm - 6:00 pm  
Monday June 10, 8:00 am - 12:00 pm

## EXPO

Monday June 10, 2:00 pm - 5:00 pm - Public access  
Tuesday June 11, 10:00 am - 5:00 pm  
Wednesday June 12, 10:00 am - 5:00 pm

## TAKE DOWN

Thursday June 13, 9:00 am - 12:00 pm

# YOUR BOOTH



Your booth comes with :

1x 8'x 10' booth  
8' Back Wall Drape  
4' Side Wing Drape  
2 all access passes  
1 x 6' Table  
2 x Chairs  
Access to 1 power Outlet  
Wifi  
Advertisement

2024 Expo Booth \$1500.00.

# SHIPPING



## ADDRESS

When shipping your material please **clearly mark** your packages :

“2024 ADE”  
Town of Inuvik  
Midnight Sun Complex  
95 Gwich’in Road  
Inuvik NT X0E 0T0

## IMPORTANT DATES

To guarantee your material is received in time for event set-up, please ensure your material arrives no later than Friday June 7th.

**SHIPMENTS MUST ARRIVE NO LATER THAN JUNE 7TH.**

## TAKE DOWN

Please ensure that all signage, booth, and remaining collateral and/or equipment is completely removed from the Midnight Sun Complex no later than Thursday, June 13th at noon.

**ALL MATERIALS MUST BE REMOVED FROM FACILITY NO LATER THAN JUNE 13 AT NOON**

# EXPO SCHEDULE

## MONDAY JUNE 10

- 1:00 – 5:00 pm **Registration**  
Midnight Sun Complex Foyer – Registration Hall
- 2:00 – 5:00 pm **Expo Opens – Public Admission**  
Exhibition Hall

## TUESDAY JUNE 11

- 7:30 – 8:30 am **Breakfast**  
Exhibition Hall – Food Hall
- Registration**  
Midnight Sun Complex Foyer – Registration Hall
- 10:00 am **Expo Opens**  
Exhibition Hall
- 10:00– 10:30 am **Networking Break**  
Exhibition Hall – Food Hall
- 12:00 – 1:30 pm **Lunch**  
Exhibition Hall – Food Hall
- 3:00 – 3:30 pm **Networking Break**  
Exhibition Hall – Food Hall

## WEDNESDAY JUNE 12

- 7:30 – 8:30 am **Breakfast**  
Exhibition Hall – Food Hall
- 10:00 am **Expo Opens**  
Exhibition Hall
- 10:00– 10:30 am **Networking Break**  
Exhibition Hall – Food Hall
- 12:00 – 1:30 pm **Lunch**  
Exhibition Hall – Food Hall
- 3:00 – 3:30 pm **Networking Break**  
Exhibition Hall – Food Hall
- 3:30 – 5:00 pm **Public Admission**  
Exhibition Hall
- 5:00 pm **Expo Closes**  
Exhibition Hall

Please do not tear down booths prior to 5:00 pm on Wednesday June 12 as the expo is still open to the public until that time.

Thank you for your cooperation



## Contact

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Town of Inuvik

Director of Tourism & Economic Development

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